



# Governance Board Overview

## What is the purpose of the Governance Board?

The Governance Board is responsible for assuring that the implementation and operation of the Behavioral Health System Administrator, as managed by Magellan Behavioral Health of Virginia for the Commonwealth of Virginia, is responsive to all stakeholder needs and is effective in considering the needs of the diverse communities of the Commonwealth. The Governance Board is the portal through which concerns about the program are systematically addressed, performance is reviewed, and recommendations for changes to the project director/general manager are made.

## The shared Governance Board is a vehicle for the following:

- Creating voice and participation in the design and implementation of operational programs of the contract for a broad base of stakeholders
- Maximizing alignment among stakeholder groups
- Ensuring consistent implementation of programs across the system
- Identifying and recommending strategies for removing barriers to program implementation
- Establishing consensus around strategies for evaluating results
- Monitoring results over time to inform modifications of program elements
- Ensuring program transparency, accountability and operations that are free of conflict

## Key areas the Governance Board will address include the following:

- Suggesting clinical and training policies
- Planning overall recovery/wellness policy and initiatives
- Establishing and monitoring ad-hoc advisory workgroups
- Monitoring member and family satisfaction
- Addressing issues regarding access to and quality of care
- Establishing and reviewing best practices

## To whom does the board report its decisions?

The Board is accountable to Magellan Behavioral Health of Virginia. Minutes will be posted to the [www.MagellanofVirginia.com](http://www.MagellanofVirginia.com) website.

## Who makes up the Governance Board?

### ***Eight (8) Community representatives***

- 1 Adult service member in care
- 1 Family member or guardian of child/adolescent member in care
- 1 Advocate for mental health services
- 1 Advocate for substance use disorder services
- 1 CEO/Executive from a Community Service Board (CSB) or CSB association
- 1 Municipal representative
- 1 CEO/Executive from a private community provider or association representative
- 1 Health plan medical or behavioral health representative or a community health center representative

### ***Eight (8) Magellan representatives***

- Program Director/General Manager
- Medical Director
- Clinical Director
- Director of Quality Improvement
- Director, System of Care
- Director of Customer Service
- Provider Relations Director
- Health Plan Care Coordination Liaison

***Total number of Board members: 16***

## How often will the meetings take place?

The Governance Board met monthly at first. Beginning in 2016, the Board will meet at a minimum of quarterly or as needed.

## How long will the meetings last?

Two hours each, typically from 10am – 12noon on the second Tuesday of every third month.

### **Will meetings be open to the public?**

Yes, all quarterly sessions are open to the public. The Governance Board reserves the right to schedule closed/executive sessions for sensitive issues.

### **What are the terms of Board membership?**

Community and provider representatives will have one-year terms that are staggered, meaning not all terms will expire at once. Initially, three members will have one-year terms and three members will have two-year terms. (Magellan representatives will not have limited terms.)

### **What are the expectations of Board members?**

Board members are expected to thoroughly review materials in advance of meetings (if materials are provided a week prior to the meeting). They are expected to come ready to discuss and make a decision at each meeting. They must attend all meetings (or send an alternate) and must be knowledgeable about services/the community and behavioral health.

### **Will the Board have alternates?**

Yes. Each Board member, including Magellan representatives, should designate an individual to serve as his or her proxy in case the member is not able to attend a scheduled meeting. Proxy members will have voting rights when they attend a scheduled meeting in order to cover the absence of a board member.

### **How will Board decisions be made?**

Decisions are made through a consensus of the Board members.

### **Will stipends be available for Board members?**

Stipends will be available to those board members who are not otherwise compensated for their time on the Board.

### **How will future Board members be recruited?**

The Board will be recruited using email announcements, announcements at public meetings, at various forums and on our website, [www.MagellanofVirginia.com](http://www.MagellanofVirginia.com).

### **How were board members selected?**

Initially, Magellan Behavioral Health formed a Selection Committee, which made recommendations about the community representatives on the Governance Board. The Selection Committee was composed of members/stakeholders from the community. A Magellan representative facilitated the committee, and was not a voting member. To avoid conflicts of interest, those who served on the Selection Committee were not allowed to initially serve on the

Governance Board. Consideration in the selection process included a mix of urban, rural and ethnically diverse membership.

### **Who do I contact if I have questions?**

Please email us at [VirginiaGovernanceBoard@MagellanHealth.com](mailto:VirginiaGovernanceBoard@MagellanHealth.com). Thank you!